



**CONSTRUCTING
EXCELLENCE**
South West

Enlightened Clients' Guide to Project Quality and Compliance Detailed Notes

The Brief

Briefing is normally a joint, collaborative activity between you as the client and your consultants. It is developed gradually as your needs are identified and become better understood. The level and timing of inputs from your consultants will vary depending on your experience as a client and the complexity of your specific needs.

If you are an experienced client, you may be able to work with your internal team to prepare a detailed brief in the very early stages of the project that does not require a great deal of further development with consultants. On the other hand, if you are less experienced you may benefit from input by an independent adviser to help prepare a strategic brief that can then be developed with the help of your consultant team appointed to the project.

For further guidance on how to produce a brief follow this link:

https://www.designingbuildings.co.uk/wiki/Project_brief_for_design_and_construction